## EMERGENCY PREPAREDNESS FOR THE COVID-19 PANDEMIC AWARD AWARDEE



Jordan Lee General Service Administration

Jordan began his career with GSA over 15 years ago in Washington, DC as a contracted Project Manager for the national Rent Bill Management initiative. In 2010, Jordan moved to Fort Worth, TX where he worked in Region 7's Leasing Division as a reviewer and auditor of lease contracts. For the last 10 years, Jordan has been a member of the Portfolio Management & Customer Engagement team. In early 2020, the Regional Commissioner selected Jordan to lead the Region's Program Management Office in response to the COVID-19 pandemic. This multi-divisional task force is responsible for overseeing the COVID-19 cleaning operations, reporting Region 7's COVID-19 cases in GSA-controlled federal facilities to GSA's headquarters, and maintaining policy compliance across all business lines impacted by the pandemic. To date, Jordan has managed over three thousand COVID-19 cases in GSA's Greater Southwest Region.